



RAFFLES TOWN CLUB
SINGAPORE

Meeting & Seminar

PACKAGES

2022 - 2023

BANQUET & CONVENTION FACILITIES



THE DUNEARN BALLROOM

The spacious 830sqm state-of-the-art ballroom can seat up to 500 people, making it a prime choice for life's most memorable events and celebrations.

Equipped with cutting-edge audio-visual facilities, a stage, giant screens, wall-to-wall carpeting, LCD projectors and flexible partitioned walls, the possibilities for this ballroom are limited only by one's imagination.

Complemented by a team of dedicated banquet and catering professionals who are always on hand to provide thoughtful attention to every detail. The Dunearn Ballroom is an ideal venue for all events - large or intimate.



MAHOGANY ROOM

Fully equipped for ground-breaking functions that shape the financial and corporate landscape, the Mahogany Room can comfortably accommodate up to 16 people and is perfect for medium-scale events such as:

- Board Committee Meetings
- Brainstorming sessions
- Mid-size Corporate Retreats
- Group Training
- Seminar and Talks
- Staff Training and Meetings



ROSEWOOD ROOM

A perfect setting for an exchange of ideas and brainstorming amongst decision-makers, the Oak Room can accommodate up to 6 people and is an ideal venue for:

- Small Group Trainings
- Corporate / Board Meetings
- Interview Sessions



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FULL-DAY SEMINAR PACKAGES

PACKAGE A

- Complimentary use of meeting room from 9.00am - 5.00pm (8 Hours)
 - Two coffee breaks with coffee or tea and a selection of 3 snack items for each break
 - One Lunch

- **S\$75.00** PER PERSON** -

PACKAGE B

- Complimentary use of meeting room from 9.00am - 5.00pm (8 Hours)
 - One coffee break with coffee or tea and a selection of 3 snack items for each break
 - One Lunch

- **S\$70.00** PER PERSON** -

HALF-DAY SEMINAR PACKAGES

PACKAGE C

- Complimentary use of meeting room from 8.00am - 12.00 noon (4 Hours) or 1.00pm - 5.00pm (4 Hours)
 - One coffee break with coffee or tea and a selection of 3 snack items
 - One Lunch

- **S\$60.00** PER PERSON** -

PACKAGE D

- Complimentary use of meeting room from 8.00am - 12.00 noon (4 Hours) or 1.00pm - 5.00pm (4 Hours)
 - One Lunch

This package does not include Coffee Break

- **S\$55.00** PER PERSON** -

PACKAGE E

- Complimentary use of meeting room from 8.00am - 12.00 noon (4 Hours) or 1.00pm - 5.00pm (4 Hours)
 - One coffee break with coffee or tea and a selection of 3 snack items

This package does not include Lunch

- **S\$45.00** PER PERSON** -

*IMPORTANT NOTE:

- A minimum of 10 participants is required for the above packages.
- Additional surcharge of \$10.00++ per person for booking with less than 10 persons, coffee break items will be based on Chef's Choice.
- Please note that the Club's premises is not Halal certified. Menu with no pork no lard can be arranged.
- Additional surcharge of \$10.00++ per person applies should Halal certified food is required.



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All the above packages also include the following items:

- Writing pads and pen.
- Usage of one flip chart and one whiteboard with markers.
- Complimentary wireless internet access.
- Complimentary provision of AV system to facilitate your meeting.
- Complimentary parking passes for 20% of confirmed guests.

Food and Beverage:

- Rejuvenate yourself with three savoury and sweet snack items per coffee break.
- Dine at one of our lavish restaurants with your choice of set lunch.
- Lavish buffet spread (Applicable for 30 or more guaranteed guests).
- Free flow of coffee and tea throughout seminar.
- Quench your thirst with Ice Mountain mineral water.
- Energize yourself with complimentary mints.

Terms and Conditions:

- First Deposit: A 30% non-refundable and non-transferable deposit is required upon signing of confirmation letters.
 - The balance of the amount due to the Club shall be paid by cash or credit card immediately after the event.
 - The Club will charge on the final number of attendees or the minimum guaranteed attendance, whichever is higher, even if it falls short on the actual day.
 - Price quoted is based on a minimum attendance of 10 persons.
 - Raffles Town Club reserves the right to amend the packages and T&Cs without prior notice.
 - All prices quoted are in Singapore Dollars, subject to 10% service charge and prevailing government taxes and may change without prior notice.

For enquiries, please call **6357 3325 / 326 / 388** or email **catering@rtc.com.sg**.